



Naac Accreditation "B" (2.45) Reg. No. MAH / 762 / JAL  
IQRA EDUCATION SOCIETY'S

## **IQRA COLLEGE OF EDUCATION**

"Iqra Nagar", Mohadi Shivar, Shirsoli Road, Jalgaon. Ph. 0257 2264825

Email: [iqrabedcollegejal@gmail.com](mailto:iqrabedcollegejal@gmail.com) Website: [www.iqrabed.co.in](http://www.iqrabed.co.in)



### **IQAC MEETING No. 1 ( 2021-22)**

#### **NOTICE**

Date: 14/06/2021

All the IQAC members are hereby informed that the IQAC 1st Meeting for the year 2021-22 will be scheduled on 16/06/2021 at 2.00 pm. The brief agenda of the meeting is as follows.

#### **AGENDA OF THE MEETING**

- 1) To read and confirm minutes of the previous meeting.
- 2) To outline curriculum planning and implementation strategies of the academic year 2021-22.
- 3) To prepare academic calendar for 2021-22.
- 4) To discuss about the admission process of academic year 2021-22.
- 5) To discuss regarding conducting various activities during the year 2021-22.
- 6) To organize Covid-19 vaccination camp at College level.
- 7) Any other subject with the kind permission of the Hon. Principal.

**CHAIRMAN  
IQAC**

**Iqra College of Education  
Jalgaon**



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## IQAC MEETING No. 1 ( 2021-22)

### MINUTES OF THE MEETING

The 1st meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2021-22 was held on 16/06/2021 at 2.00 p.m. in IQAC Cell of Iqra College of Education.

**The following topics are discussed in the meeting.**

- 1) The minutes of the previous meeting are read by the coordinator and confirmed. As per the minutes of the meeting the action taken report is also briefly discussed in the meeting.
- 2) Discussion took place on planning and strategies of teaching and learning activities of the academic year 2021-22.
- 3) Committee decided to prepare academic calendar and implement it.
- 4) It was discussed that the admission process of academic year 2021-22 will start soon so all the teaching and non teaching staff should be ready for responsibilities which will be given regarding admission process.
- 5) Discussion took place on planning and conducting various activities during the year 2021-22. It was decided that various extra-curricular activities should be planned and conducted including Food Festival and Sports week.
- 6) Discussion took place on organization of Covid-19 vaccination camp at College level. It is decided that Covid-19 vaccination camp should be organized in collaboration with the Medical College and Hospital available in the college campus.
- 7) There was no new subject rather than above points.

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### IQAC MEETING No. 1 ( 2021-22)

Following members were present for the meeting;

Name	Post	Sign
Prof. Irfan Iqbal Shaikh	Chairman	
Prof. F.M. Lehari	Teacher Representative	
Prof. V.H. Shaikh	Teacher Representative	
Prof. A. A. Shaikh	Teacher Representative	
Dr. A. Karim Salar	Member from the management	
Mr. Raees A. Shaikh	Non Teaching Representative	
Mr. Sayyed Zimam	Nominee from Students	
Mr. Qazi Zamiruddin	Nominee from Alumni	
Prof. Ab. Rauf Shaikh	Nominee from Employers	
Dr. I. N. Songare	IQAC Coordinator	

CHAIRMAN  
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## ACTION TAKEN REPORT

### Meeting-I (2021-22)

Agenda	Action Taken
To outline curriculum planning and implementation strategies of the academic year 2021-22.	Curriculum planning was done and strategies were decided for the academic year 2021-22 as discussed in the meeting.
To prepare academic calendar for 2021-22.	Academic calendar for the year 2021-22 was prepared and uploaded on college website.
To discuss about the admission process of academic year 2021-22.	The admission process of academic year 2021-22 was completed smoothly as per discussed in the meeting.
To discuss regarding conducting various activities during the year 2021-22.	The schedule of the activities was decided and most of the activities such as Teachers Day, Constitution Day, etc. were conducted.
To organize Covid-19 vaccination camp at College level.	Covid-19 vaccination camp was organized successfully in collaboration with the Iqra Uanani Medical College and Hospital available in the college campus on 30/10/2021.

**CHAIRMAN  
IQAC**

**Iqra College of Education  
Jalgaon**